



**Town of Millbury  
R. E. SHAW SCHOOL  
FEASIBILITY STUDY COMMITTEE**

MSBA Module 2: Forming the Project Team

Activity	Completion Due Date	Status
Form OPM Selection Sub-Committee	11/1/17	Completed
Designate an MCPPO to serve as the Procurement Officer	11/1/17	Completed
Submit Project Manager RFS for MSBA Approval	12/22/17	In Progress
Published Ad in Central Register / T&G	1/17/18	Not Yet Begun
OPM Applications Due to District	2/7/18	Not Yet Begun
OPM Interviews Complete	2/21/18	Not Yet Begun
Negotiated Contract with OPM Complete	2/28/18	Not Yet Begun
OPM Applications Due to MSBA	3/7/18	Not Yet Begun
OPM Panel Meeting at MSBA	4/2/18	Not Yet Begun
Submit Request for Designer Services for MSBA Approval	TBA	Not Yet Begun
Designer Selection Panel at MSBA	TBA	Not Yet Begun
Execute Contract with Designer	TBA	Not Yet Begun